



22631VIC Certificate II in Work Education General Employability

The Certificate II in Work Education (General Employability) is designed to support post-school-age students with permanent intellectual disabilities to develop the skills necessary to explore work options and access pathways to further vocational education and training. It provides students with opportunities to improve employability and work readiness skills with a focus towards general employment. Practice skills in real work environments through a work placement while learning essential skills to support your independence and to develop an individual plan focused on personal strengths. Students extend and consolidate their learning and knowledge of the workforce by exploring job opportunities and work expectations.

Previous experience: It is suggested that students entering the Certificate II in Work Education have completed the Certificate I in Work Education previously. However, there are no formal prerequisites.

Before you enrol you'll need to:

- successfully complete a pre-course interview with us
- be a post-compulsory school age learner.

Length: 12 months

When you successfully complete this course, you can enrol in another program such as a vocational course in your preferred career field. You can go on to work in supported or open employment. Importantly, you'll have new confidence and skills that will help you to do better in your daily life.

Units:

VU23473 Develop independent travel skills

FNSFLT311 Develop and apply knowledge of personal finances

HLTWHS001 Participate in workplace health and safety

VU23472 Undertake a work placement

VU23471 Identify workplace expectations

VU22362 Engage with simple texts for employment purposes

VU22367 Create simple texts for employment purposes

VU23470 Investigate job opportunities

VU23255 Develop written job application skills

VU23256 Develop interview skills

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