



## Brite Annual General Meeting Agenda 2024

<b>Date:</b>	Tuesday, 19 November 2024
<b>Time:</b>	5.00pm-6.00pm
<b>Place:</b>	Brite Services, 1-7 Belfast Street Broadmeadows

Item	Description	Responsible
1	Acknowledgement of Country, welcome and introductions	Robert Hannaford CEO
2	Apologies	Secretary
4	Acceptance of minutes of previous annual general meeting – dated 24 October 2023	Chairperson
5	Chairperson’s report	John Carter Chairperson
6	Treasurer’s report	Tom Carra Treasurer
7	Questions to directors	John Carter Chairperson
9	Acceptance of financial statements	Tom Carra Treasurer
10	Acceptance of 2024 annual report	John Carter Chairperson
11	Appointment of and questions to the auditor	Tom Carra Treasurer
12	Retiring directors	Robert Hannaford CEO
13	Election of directors - Director nominations - Term renewals	Robert Hannaford CEO
14	Meeting close	Robert Hannaford CEO

Following the Annual General Meeting, we welcome you to join us for light refreshments and speak with Brite’s team to hear the outstanding achievements from the past year.