



11<sup>th</sup> September 2024

**NOTICE OF ANNUAL GENERAL MEETING and CALL FOR NOMINATIONS OF DIRECTORS  
BRITE SERVICES and VICTORIAN VOCATIONAL REHABILITATION ASSOCIATION (VVRA)**

We are pleased to invite you to the 2024 Annual General Meeting (AGM) of Brite Services and the Victorian Vocational Rehabilitation Association (VVRA) 'Brite', which will be held on **Tuesday, 19<sup>th</sup> November 2024 at 5:00 p.m.** at **Brite Services, 1 Belfast Street, Broadmeadows.**

**Election of Directors**

As the number of current and nominated Directors is below the maximum allowable Director positions, an election will not be required at the 2024 Annual General Meeting.

The following Director retires by rotation and are eligible for re-nomination:

1. Tom Carra
2. John Carter
3. Phillip Perroni

There are no Directors retiring and not re-nominating. No Directors were appointed during the year to fill vacancies requiring retirement.

**Your Membership**

Your continued membership is essential in supporting Brite's mission to empower people by creating person-centered training and employment opportunities through innovative social enterprise, and driving change for an inclusive society.

As a member, you help us achieve our mission and have a positive impact in our community and the wider disability sector.

- Brite Services Life Member**
- VVRA Life Member**
- Paid Member of Brite Services** – Membership Fee: \$11.00
- Paid Member of VVRA** – Membership Fee: \$11.00
- Paid Member of Both** – Total Membership Fee: \$22.00

**Total membership fees applicable:** \$0.00 \_\_\_\_\_

**Membership Fees**

Annual membership fees are due by **18<sup>th</sup> October 2024**. If your membership dues remain unpaid after one month of the due date, your rights and privileges as a member may be suspended. To continue enjoying the benefits of membership, please ensure timely payment.

You can pay your dues conveniently online at [brite.org.au/membership](http://brite.org.au/membership) or via direct bank transfer:

**BSB:** 063 135    **Account Number:** 10411974    **Reference:** Membership



### **2024 AGM Agenda**

This year's AGM will focus on the progress we've made and our future direction. While there are no formal motions requiring a vote, your participation and insights are invaluable to us. The meeting will also provide an opportunity to nominate members for the Board of Directors. We encourage all members who are passionate about contributing to Brite's mission to consider nominating themselves for the Board. Nominations are open to all members who have paid their membership in full. To nominate, please complete the Nomination Form by **22<sup>nd</sup> October 2024**.

### **Why Attend the AGM?**

- **Connect** with other members who share a commitment to Brite's goals.
- **Learn** about our achievements over the past year and our strategic vision moving forward.
- **Engage** in discussions that shape the future of our organisation.

### **Access to AGM Documents**

For your convenience, all relevant AGM documents, including the agenda, minutes, nomination forms, and proxy forms, are available at [brite.org.au/agm2024](https://brite.org.au/agm2024).

### **Join the Conversation**

Even if you cannot attend in person, you can still participate by appointing a proxy. Proxies do not need to be members of Brite Services or VVRA, but they must be appointed by **22<sup>nd</sup> October 2024** using the Proxy Form available on our website.

Thank you for your continued support. We look forward to your participation in the AGM, whether in person or through your proxy. Together, we can continue to make a positive impact in our community. For any questions or further assistance, please contact us at [membership@brite.org.au](mailto:membership@brite.org.au).

### **RSVP**

Please RSVP your attendance at the 2024 Annual General Meeting by **Tuesday 5<sup>th</sup> November 2024** to [membership@brite.org.au](mailto:membership@brite.org.au). We hope to see you there!

Yours sincerely

A handwritten signature in black ink, appearing to read "John Carter".

**John Carter**  
Chairperson